

This form is to be used to confirm, at the end of a period of study, the amounts paid for specialized services or private paratransit services. It should also be used to confirm the costs incurred for transportation in a private passenger vehicle.

If you do not use this form, you must ensure that the receipt or attestation sent includes all the essential information this form contains. In addition, we also ask that you read the section entitled Important on page 3.

**Section 1 – Identification of student**

Last name Permanent code assigned by the Ministère

\_\_\_\_\_ \_\_\_\_\_

First name

\_\_\_\_\_

If applicable, you can update your contact information, which is registered in your online student file (mailing address, phone number, e-mail address). You can do so quickly and easily on the Web site of Aide financière aux études.

**Section 2 – Information related to period of study**

In this section, you must specify the academic information related to the period of study concerned by the receipt or attestation. If necessary, we suggest you consult the notice sent to you, because it contains all the related information.

**A. Regular path**

Check off one box only

	Fall 2021	Winter 2022	Summer 2022
College – Pre-university studies	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
College – Technical training	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
University – Undergraduate	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
University – Graduate (with or w/o thesis)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
University – Doctorate	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**B. Continuous path**

Adult education  Vocational training (DVS)  Vocational training (AVS)

Pre-university studies (accelerated DCS)  Attestation of college studies (ACS)

Date of beginning of period Date of end of period

\_\_\_\_\_  
Y M D

 \_\_\_\_\_  
Y M D

Last name

\_\_\_\_\_

First name

\_\_\_\_\_

Permanent code assigned by the Ministère

\_\_\_\_\_

### Section 3 – Receipt related to specialized services

#### A. Type of specialized service

Check off one box only. If necessary, use a separate form for each service for which you must provide a receipt. However, be sure to send all the forms in a single transmittal.

Reader     Note-taker     Transcriber     Interpreter     Attendant

#### B. Attestation by the person who provided the service mentioned above

For the entire period indicated in section 2, I hereby confirm that I received from the student identified in section 1 an amount equal to \_\_\_\_\_ hours of service, exclusively for the specialized service mentioned above.

Last name and first name of person who provided the service (use block letters)

\_\_\_\_\_

Telephone

\_\_\_\_\_

**Electronic signatures are not accepted.**

Signature X \_\_\_\_\_

Signature of the person who provided the service

Date

Y M D  
|\_|\_| |\_|\_| |\_|\_|

Date

Y M D  
|\_|\_| |\_|\_| |\_|\_|

Signature X \_\_\_\_\_

Signature of the student who benefited from the service

### Section 4 – Receipt related to private paratransit service

#### A. Type of paratransit service

Private paratransit carrier     Taxi

#### B. Attestation by the carrier

For the entire period indicated in section 2, I hereby confirm that I made the number of round trips specified below, where the cost of a single round trip between the student's residence and the educational institution is specified below.

Number of round trips \_\_\_\_\_ X one round trip at \$ \_\_\_\_\_ . \_\_\_\_\_ = \$ \_\_\_\_\_ . \_\_\_\_\_

GST \$ \_\_\_\_\_ . \_\_\_\_\_

QST \$ \_\_\_\_\_ . \_\_\_\_\_

Total \$ \_\_\_\_\_ . \_\_\_\_\_

Name of carrier

\_\_\_\_\_

Permit No.

\_\_\_\_\_

Telephone

\_\_\_\_\_

**Electronic signatures are not accepted.**

Signature X \_\_\_\_\_

Signature of an authorized representative of the carrier

Date

Y M D  
|\_|\_| |\_|\_| |\_|\_|

Date

Y M D  
|\_|\_| |\_|\_| |\_|\_|

Signature X \_\_\_\_\_

Signature of the student who benefited from the service

Last name

\_\_\_\_\_

First name

\_\_\_\_\_

Permanent code assigned by the Ministère

\_\_\_\_\_

**Section 5 – Attestation related to transportation in a private passenger vehicle**

**A. Type of transportation**

Car pool       Personal vehicle (only the student's signature is required)

**B. Attestation**

For the entire period indicated in section 2, I hereby confirm that I made the number of round trips specified below, where the distance of one round trip between the student's residence and the educational institution is specified in kilometres below.

Distance of one round trip in kilometres \_\_\_\_\_ (\$0.43 per km)

Number of round trips required per period of study \_\_\_\_\_ (one round trip per day)

Name of car pool driver

\_\_\_\_\_

Telephone

\_\_\_\_\_

**Electronic signatures are not accepted.**

**Signature X**

Signature of car pool driver

\_\_\_\_\_

Date

Y M D  
|\_|\_| |\_|\_| |\_|\_|

**Signature X**

Signature of student

\_\_\_\_\_

Date

Y M D  
|\_|\_| |\_|\_| |\_|\_|

**Important**

At the end of each period of study, any student who is a beneficiary under the Allowance for Special Needs Program must send a receipt or invoice, as the case may be, for each type of assistance provided for which Aide financière aux études has paid an allowance. A reminder notice specifying the documents required will be sent to the student 60 days before the end of the period.

We recommend that all the receipts and invoices required be sent together.

Upload these documents right into your online file. If you are unable to submit a digital version of your documents, you may mail them to the following address:

Allowance for Special Needs Program  
Aide financière aux études  
Ministère de l'Enseignement supérieur  
1035, rue De La Chevrotière  
Québec (Québec) G1R 5A5

If the documents are not received within 30 days of the end of the period of study, the assistance paid will be recovered from future allowance disbursements. If no future disbursements are anticipated or if the disbursements are too little, the amounts will be claimed (including the interest that will accrue from the time the claim is issued until the amount owing is paid).